

FY17 Folk Arts Apprenticeship Scholarship Guidelines

DESCRIPTION

*The Folk Arts Specialist will assist you in connecting with **translation** services as needed.*

Folk Arts Apprenticeships enable qualified individuals to study with traditional master artists of Utah's ethnic, Native, rural, and occupational communities who demonstrate a commitment to passing on cultural knowledge. Funding assists these accomplished mentors in sharing their skills with chosen apprentices of the same cultural community. Student(s) and teacher should complete their application together.

- Teacher and apprentice(s) must design a work plan for their project with a clearly articulated timeline, budget, and end product.
- The proposed collaborative project can be conducted through short term intensive workshops or regularly scheduled classes over several weeks/months, not to exceed a six-month period.
- People who receive funding must coordinate a site visit for documentation of the project with the Utah Division of Arts & Museums (UDAM) Folk Arts Specialist during the course of the project.
- There must be a public presentation of the completed work after conclusion of the project.

NOTE: Public presentations may take a variety of forms beyond performances or exhibits; a key requirement is that they must be accessible to the public. Web-based presentations, blogs, or YouTube videos are acceptable, but applicants should discuss these ideas with Folk Arts Program staff prior to application submission. All public presentations must clearly indicate sponsorship by Utah Division of Arts & Museums and the National Endowment for the Arts.

Scholarship amount: Up to \$2,500.

If recommended for funding, the teacher will be required to provide SSN and DUNS number in order to receive payment.

Application Deadline: November 9, 2016 at 5:00 p.m. MT.

Because this category is broad and evolving, applicants are strongly encouraged to talk with the Folk Arts Specialist before applying. Many but not all art forms shared within a community, family, or small group may qualify for a Folk Arts scholarship. Considering art "folk" or "traditional," requires that skills, knowledge, and creative criteria are passed between members of a shared community, typically by recognized tradition bearers to younger generations. Traditional art forms are diverse, varying greatly in medium and method. Performing arts such as singing, dancing, and drumming may qualify, as can crafts like weaving, rawhide braiding, silversmithing, and woodcarving. If your arts practice is traditional and passed on to other members of your community through intensive experiential learning, it may be eligible. Resulting workshops, exhibitions, performances, or other funded presentations should demonstrably strengthen the cultural heritage of your community or geographic region and increase public awareness of folk and traditional arts in Utah.

DEFINITIONS

Tradition - a skill, craft, or art form shared between members of the same cultural community learned in informal settings by observation and imitation.

Community - a group of people with a shared identity: ethnic, tribal, occupational, religious, or regional.

Folk or Traditional Artist - a skilled practitioner of a traditional art form learned within the artist's own culture, creates work for use within their own cultural community.

Tradition Bearer - individuals who are recognized within their cultural community for expressing and transmitting the community's traditional values and aesthetics.

FUNDING ELIGIBILITY

Who Can Apply?

- Master folk artists/tradition bearers who are recognized within their community.
- Emerging traditional artists and/or apprentices.

Funds may be used for the following:

- Teacher instruction fees.
- In-state travel expenses (mileage) for participating artists.
- Supplies, tools, and other materials directly related to the project (excluding purchased musical instruments, outfits, or costumes).
- Space/room rental for teaching or performance purposes.
- Other costs directly associated with the proposed project.

Funds may NOT be used for the following:

- Historical re-enactment projects.
- Projects completed prior to the application deadline.
- Projects that are part of a required course or curriculum.

Division of Arts & Museums Policies

- Utah Division of Arts & Museums funds must be spent between July 1, 2016 and June 30, 2017 (FY17).
- Organizations may only receive one Arts & Museums grant per fiscal year.
- UDAM restricts its funding to artists and organizations based in and primarily serving the residents of Utah.
- We request that individuals or organizations awarded funding send a letter of appreciation to their legislators thanking them for funding. Copies of letters must be submitted with the final report form. Additionally, one of the best opportunities to connect with legislators in person is at Arts Day on February 14, 2017.
- If awarded funding, you are required to complete a final report online by August 1, 2017.

- If awarded funding, you must give credit to the Utah Division of Arts & Museums and the National Endowment for the Arts (NEA) in any promotion, publicity, advertising, and/or programming. Logos and style guides are available on our website at artsandmuseums.utah.gov
- All individuals and organizations that receive federal funding must have a DUNS number. The DUNS number is used by the federal government to track where funds are spent throughout the country. If you do not have a DUNS number, you may wait to apply for a DUNS number until you have been awarded funding and we can assist you with the process. For more information on applying for a DUNS number, click [HERE](#).
- In order to pay an individual, we will require a Social Security Number. That number is used only to process the payment request and then is destroyed.
- If awarded funding, the teacher will receive a 1099 form for tax reporting purposes.

APPLICATION PROCESS

Deadline

A complete application, with all attachments, must be submitted [online](#) by **Wednesday, November 9, 2016 at 5:00 p.m. MST.**

Funding Decisions

A panel of peers and community representatives review and score the applications based on the criteria in the guidelines. The process is overseen by a UDAM board member. Scholarship awards depend on the amount of funding requested, how the applicant scored in the review process, (with attention paid to regional and rural distribution of state funds), and the amount of funding available. The Utah Arts Council Board of Directors reviews and approves final funding recommendations. Following board review, applicants are notified and contracts are sent to successful applicants. Applicants must sign and return Memorandums of Understanding before payment can be made. Funds are not available until after July 1.

Scholarships Open	July 18, 2016
Scholarships Close	November 9, 2016
Panel Review	November 2016
Board Approval	December 2016
Funding Notification	December 2016
Payment Disbursed	Upon receipt of MOU

Contact Adrienne Decker, Folk Arts Specialist (801-245-7286) for questions about your proposed project or Laurel Cannon Alder, Grants Manager (801-236-7550) for technical assistance with the application process.

SCHOLARSHIP PREPARATION & REVIEW CRITERIA

Below is a list of the questions in your application.

General Information

- On the first page of your application, provide a 2-3 sentence description of teacher and student under DESCRIPTION. This text will go on your Memorandum of Understanding (MOU) if funded.
- Basic contact information for lead apprentice/student.
- Certification of U.S. citizenship.
- Agreement to provide teacher's SSN if application is funded and to obtain DUNS number (with assistance from Utah Division of Arts & Museums).

Teacher Information (35%)

- Describe the teacher's cultural background as needed to explain the art form/tradition. Cultural background can be described as: ethnicity, religion, geographic region, or occupation. Please indicate which categories apply to you.
- Describe in detail the cultural tradition that will be taught.
- Upload 3 quality work samples that demonstrate the teacher's mastery of tradition. See note on work samples* below.
 - Please keep videos brief (no more than 5 minute each). If the project involves performing artists, a video will help assist the panel in determining artistic excellence.
- When and where did the teacher learn this tradition? Who taught him or her? How long has the teacher practiced this tradition?
- Why is sharing this tradition important to the teacher and his/her cultural community?
- List any awards, honors, or other forms of recognition the teacher may have received for practicing this tradition.
- Describe any artistic workshops, performances, or services the teacher has provided for your community or the general public.
- Please provide the teacher's response to the following question: Why have you chosen this apprentice(s) to teach or train? How will your apprentice(s) continue sharing this cultural tradition in the future?
- If the teacher is a family member: Explain in detail why funding is necessary to carry on this tradition. What challenges or barriers (economic or otherwise) prevent the teacher from passing on the tradition in daily life/regular interaction?
- Upload 1-3 letters of support for the teacher and the project. These letters may be from the teacher's former students, fellow tradition bearers, or leaders in the specific cultural community.

Apprentice Information (25%)

- Describe the apprentice(s) cultural background, as needed, to explain his or her relationship to the tradition.
- What projects have teacher and apprentice(s) already worked on together, if any?

- Describe the experience level with learning and practicing the tradition: novice, experienced practitioner, emerging master, etc.
- Upload up to 3 high-quality work samples to demonstrate the apprentice's work in the tradition.
- List any awards, honors, or other recognition the apprentice has received for practicing the tradition/art form (optional).
- How will the apprentice(s) continue sharing this tradition after completing the proposed project?

Project Plan/Timeline (25%)

- What is your proposed timeline for completion of the project?
- List the total number of meetings/lessons per week/month.
- How many hours per meeting?
- Will work be done in between meetings? If so, how will the teacher track your work?
- Provide a brief description of the skills, techniques, or knowledge to be shared in these lessons.
- Describe your plan for a public presentation such as location, potential dates, and promotion.

Budget (15%):

- Master teaching artist's fee.
- Project supplies and materials (must provide itemized list).
- Teacher or Apprentice Mileage reimbursement at state rate (calculated at \$.38 per mile).

SPECIAL APPLICATION REQUIREMENTS

- ***Work Samples:** Applications submitted without relevant work samples will be considered incomplete.
Work samples can include audio recordings, pictures, or videos and should show mastery of the specific tradition. Links to YouTube videos are acceptable. The Folk Arts Specialist can assist you with generating or digitizing relevant work samples prior to submission of your application. You must clearly identify the important elements of each sample (i.e. individuals, art form, year created) in the descriptive field.
- **Letters of Support:** 1-3 letters of support for the teacher and project are required.
These letters may be from former students, workshop attendees, or community leaders in your cultural community. The letters should address the teacher's level of knowledge and experience with the tradition, their impact on and relationships with the cultural community represented, and why it is important that this tradition be passed on. Signed letters should be addressed to the Utah Division of Arts & Museums and submitted electronically with the application. Applications submitted without support letters are considered incomplete and are not eligible for review.

CONTACT INFORMATION

Adrienne Decker, Folk Arts Specialist
617 East South Temple
Salt Lake City, UT 84102
801.245.7286 | adriennedecker@utah.gov

Laurel Cannon Alder, Grants Manager
617 East South Temple
Salt Lake City, UT 84102
801.236.7550 | lalder@utah.gov